



LETTER OF ENGAGEMENT

SECTION A - CLIENT DETAILS	
Name & Address	
Reference No	
Telephone No	
Email Address	
SECTION B - CONTRACT DETAILS	
Duration	
Location	
Duties	
SECTION C - FEES/EXPENSES	
<p>INVESTIGATION, TRAVEL, REPORTING (Per Investigator) Mon-Sun - £50.00 per hour</p> <p>COMMERCIAL INVESTIGATIONS Mon-Sun - £75.00 per hour (Per Investigator) Surveillance minimum of 4 hours.</p> <p>TRACKER HIRE 1day - £160.00 or £45 per day when taken over a longer period (20 Mile Radius)</p> <p>ADMIN CHARGES Typing of report, post, telephones, downloads of images and videos & other enquiries - £40.00 per hour</p>	<p>EXPENCES Travel expenses - 0.60p per mile (+ Hourly rate) Parking fees Disks&SD cards Database search fees Unavoidable parking tickets Entry fees Food&Drink Other miscellaneous expenses</p> <p>CANCELLATION - £50.00 (refundable if tasked at later date) 50% if within 24hours of the operation commencing.</p> <p>DAILY RATE PACKAGES - Pricing shown on website. (Expenses billed at the end of the investigation)</p>
SECTION D - CLIENT ACCEPTANCE AGREEMENT	
<p>1. The client agrees the charge rate, expenses, hours/period of work detailed above.</p> <p>2. Unless agreed in writing prior to commencement, the client agrees to make payment to (Dion International Ltd) on receipt of invoice.</p> <p>3. The client accepts that in surveillance cases, particularly when only one investigator is used there can be losses. If a loss occurs, the investigator will endeavour to locate the subject but under normal circumstances, unless otherwise directed, will cease the surveillance within an hour of the loss and the client will only be charged for the time on the job that day. (Within a 50 mile radius of office)</p> <p>4. Tracker deployment - Where the client requests the use of a tracking device, the client agrees to indemnify (Dion International Ltd) for any loss or damages of the equipment at the full price plus subscription.</p> <p>5. If any extra costs incur during the investigation as per section c, the client is responsible to pay (Dion International Ltd) on receipt of the final invoice.</p> <p>6. By making payment you the client agrees to these Terms, Conditions and Undertakings.</p>	
SECTION E - PRIVACY NOTICE	
<p>Please visit website for more details, on signing this document you are also confirming you have read and understand our privacy policy as per GDPR.</p>	
Client Signature: [As signed on form]	Date: [This day which the form was submitted]