

Process Serving – Terms & Conditions

1. Scope of Services

We will make up to three (3) attempts to serve legal documents to the individual or entity specified.

2. Deliverables

Upon completion, we can provide a Statement of Service or Affidavit etc upon request.

3. Fees and Payment

- Service fee: £175.00 + VAT, plus supporting documents, travel time, and mileage (beyond a 20-mile radius), payable in advance.
- Additional attempts beyond three are charged at our published rates if further service is requested. Fees also apply if our process servers have to attend court to give evidence.

4. Important Conditions

- No guarantee of successful service is given, though we will make every reasonable effort, including aiming for service within 24 hours of receiving full instructions.
- We are not liable for original supporting documents lost in the post. If affidavits need to be reissued, an additional fee may apply.

5. Right to Refuse or Terminate

We reserve the right to terminate services if any terms are breached.

6. Confidentiality & Data Protection

We treat all information in accordance with relevant data protection and confidentiality obligations.

7. Governing Law

These terms are governed by the laws of Scotland.

By making payment, you confirm your agreement to these terms and conditions.